

Instructions for Authors (Journal of the Silesian Regional Museum, Series A – Natural Sciences)

The Journal of the Silesian Regional Museum, Series A – Natural Sciences (hereinafter referred to as JSM(A)), *Acta Musei Silesiae, Scientiae Naturales* publishes original (previously unpublished elsewhere) studies and research reports in the fields of natural sciences (geology, paleontology, botany, zoology, etc.) with a maximum length of 30 pages of the manuscript (unless otherwise agreed with the editor), written in, English, or Czech (for the short news section with English abstract and summary) language. Preference is given to studies of regional nature and works based on the processing of collections from the Silesian Regional Museum in Opava. All papers are subject to peer review, and the editorial board decides on their publication and order of printing. JSM(A) also accepts reports on professional events, personal news, and book reviews.

Contributions must be submitted by email to the editor's address cihal@szm.cz. All texts must be written in a standard font (Times New Roman - size 12, body text - size 10), without right alignment, or word hyphenation.

Formatting of study manuscripts and research reports:

1. Heading: Brief title of the work, followed by the full name of the author(s) on the right.
2. English abstract consists of three parts (all in a smaller font): a) English title of the study, hyphen, bibliographic information [abbreviated as *Acta Mus. Siles. Sci. Natur.Opava*]; b) English text of the brief summary introduced by the word "Abstract:"; c) and keywords (up to 10) in English - after "Keywords:".
3. Further manuscript structure: introduction, article (Materials and Methods - in a smaller font, results, discussion, conclusion); acknowledgments (in a smaller font), bibliography (only cited works, arranged alphabetically, in a smaller font); author(s) address (in a smaller font); tables; captions for illustrations, graphs, and photographs (for articles written in Czech, bilingual captions are required, all in a smaller font); visual attachments.
4. Examples of literature citations:

Huang L., Liu X. L., Cao C. S. & Ying Q. (2009): Outbreak of fatal mushroom poisoning with *Amanita franchetii* and *Ramaria rufescens*. – URL: <https://casereports.bmj.com/content/2009/bcr.06.2008.0327> [cit. 19. 3. 2023].

Dvořák D. (2022): *Hygrocybe laeta* (voskovka veselá). In: Kocián J. [ed.]: *Zajímavé mykologické nálezy ze severní Moravy a Slezska II.* – *Acta Musei Silesiae, Scientiae Naturales*, 71: 122–123.

Boertmann D. (2010): The Genus *Hygrocybe*. Fungi of Northern Europe, Volume 1. 2nd revised ed. – The Danish Mycological Society.

Candoussau F., Boqueras M., Gómez-Boela A., Læssøe T., Lowen R., Rogers J.

D., Rossman A. Y. & Samuels G. J. (2007): Observations on *Neobarya*, including new species and new combinations. – *Sydowia* 59(2): 179–215.

Superina M. (2008): The natural history of the Pichi, *Zaedyus pichiy*, in western Argentina.

Pp. 313-318. In: Vizcaino S.F. & Loughry W. J. (eds): *The Biology of the Xenarthra*,

University Press of Florida, Gainesville, FL, USA. 400 pp.

5. Illustrations and tables should be numbered consecutively and indicated in the manuscript text. Draw pictures in ink on white or tracing paper; photographs, computer-generated images, or graphs can be submitted in digital form in formats such as .bmp, .jpg, and .tif, with drawings and graphs having a minimum resolution of 600 dpi and photographs (black and white or color) having a resolution of 300 dpi. Original photographs should be high-quality. Images should have headings (text) positioned above the actual table. Tables should have headings (text) positioned above the actual table.

6. The coordinates must be written in the WGS-84 coordinate system in the following format: 49°50'39,4"N 18°23'16,7"E.

7. When submitting your manuscript, please provide the names of three experts in the field who could potentially review your work. These reviewers should have the appropriate knowledge and expertise. However, note that the editors may not necessarily approach these suggested referees. It is important to include comprehensive contact information for each suggested reviewer (email address). Additionally, the proposed reviewers should not have collaborated with any of the co-authors within the past three years, nor should they have published any papers with the co-authors. Furthermore, it is preferable that the proposed reviewers come from institutions different from those of the authors. You can consider suggesting reviewers who are members of the journal's Editorial Board, as well as authors whose work you have frequently cited in your paper.

8. Abstracts are not required for other reports, personal information, or reviews. However, it is acceptable to include a brief summary in English to supplement these documents.

Process: After you submit your manuscript, it will go through a peer-review process. Please be prepared for potential revisions and make sure to carefully and thoroughly address the comments and suggestions provided by the reviewers. Your revised manuscript should address each raised comment or concern.

Starting this year (2023), we have transitioned to exclusively delivering the magazine and its individual articles in electronic PDF format. Physical hard copies will no longer be dispatched to authors.

Changes or additions to the original manuscript should only be made in exceptional cases and only in the first proofreading. To create a formally perfect manuscript, it is recommended to use some of the works published in ČSMO(A) since 2020 as templates. Upon request, a PDF file of some of these works can be obtained at the address cihal@szm.cz.

Detailed instructions:

Title: Times New Roman 14, bold.

Name of author(s) - Times New Roman 12, align right.

Title of the article and citation - Times New Roman 10. Text: XXXXXXXXX Acta Mus. Silas. Sci. Natur., xx: xx–xx, 20XX.

Abstract: - Times New Roman 10, bold, colon.

Text of the abstract - Times New Roman 10, follow the text directly after the colon.

Keywords: - Times New Roman 10, bold with a colon, follow the text directly after the colon.

Introduction - Times New Roman 12, bold.

Article text - Times New Roman 12.

Material and methods - Times New Roman 12, bold.

Text – Times New Roman 10.

Study area - Times New Roman 12, bold.

Text – Times New Roman 12.

Localities example: Muránska planina NP – Times New Roman 10, bold.

Text – Times New Roman 10.

List of species - Times New Roman 12, bold.

GENUS - Times New Roman 12, all caps.

Text – Times New Roman 12.

Species - Times New Roman 12, italics - according to the rules.

Text – Times New Roman 10.

Other headings – Conclusions, etc. - Times New Roman 12, bold.

Text – Times New Roman 12.

Acknowledgment: - Times New Roman 10, bold with a colon.

Text - Times New Roman 10, follow the text directly after the colon.

Authors' addresses: - Times New Roman 10, bold with a colon.

Text - Times New Roman 10, follow the text directly after the colon.

References - Times New Roman 12, bold.

Text – Times New Roman 10.

Figures, graphs, and tables:

Write in the text (Fig. 1, Fig. 1.2, Figs 1–6), Times New Roman 12.

In the description of the figure, write Fig. 1: or Figs 1–6: in bold. and follow the text directly with an initial capital letter, Times new roman 10.

"Graphs" are the same as Fig.

Write in the text (Tab. 1, Tab. 1.2, Tabs 1–6), Times New Roman 12.

In the description of the figure, write Tab. 1: or Tabs 1–6: in bold. and follow the text directly with an initial capital letter, Times new roman 10.

Write in the text (Map 1, Map 1.2, Maps 1–6), Times New Roman 12.

In the description of the figure, write Map 1: or Maps 1–6: in bold. and follow the text directly with an initial capital letter, Times new roman 10.

GPS:

Write GPS in the WGS 84 format: 48°42'45"N, 19°49'29"E,

In Unicode

U+00B0 ° degree sign

U+0027 ' apostrophe

U+0022 " quotation mark

Note:

Enter using: always just once in the size of the previous text.